



Chhattisgarh Environment Conservation Board

Inspection Manual

(Complete guide for Inspection of Units)

CHHATTISGARH ENVIRONMENT CONSERVATION BOARD |
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1 Risk Based Assessment

The inspection procedure for the establishment has been determined on the basis of their classification into different categories with respect to various risk parameters. The establishments are categorised in Red, Orange, Green & white industries.

1.1 Risk classification criteria

Table 1: Type of Inspection required for white, green, orange and red units

	White	Green	Orange	Red
<i>Type of Inspection Required</i>	Exempted	Exempted	Departmental Inspection*	Departmental Inspection*

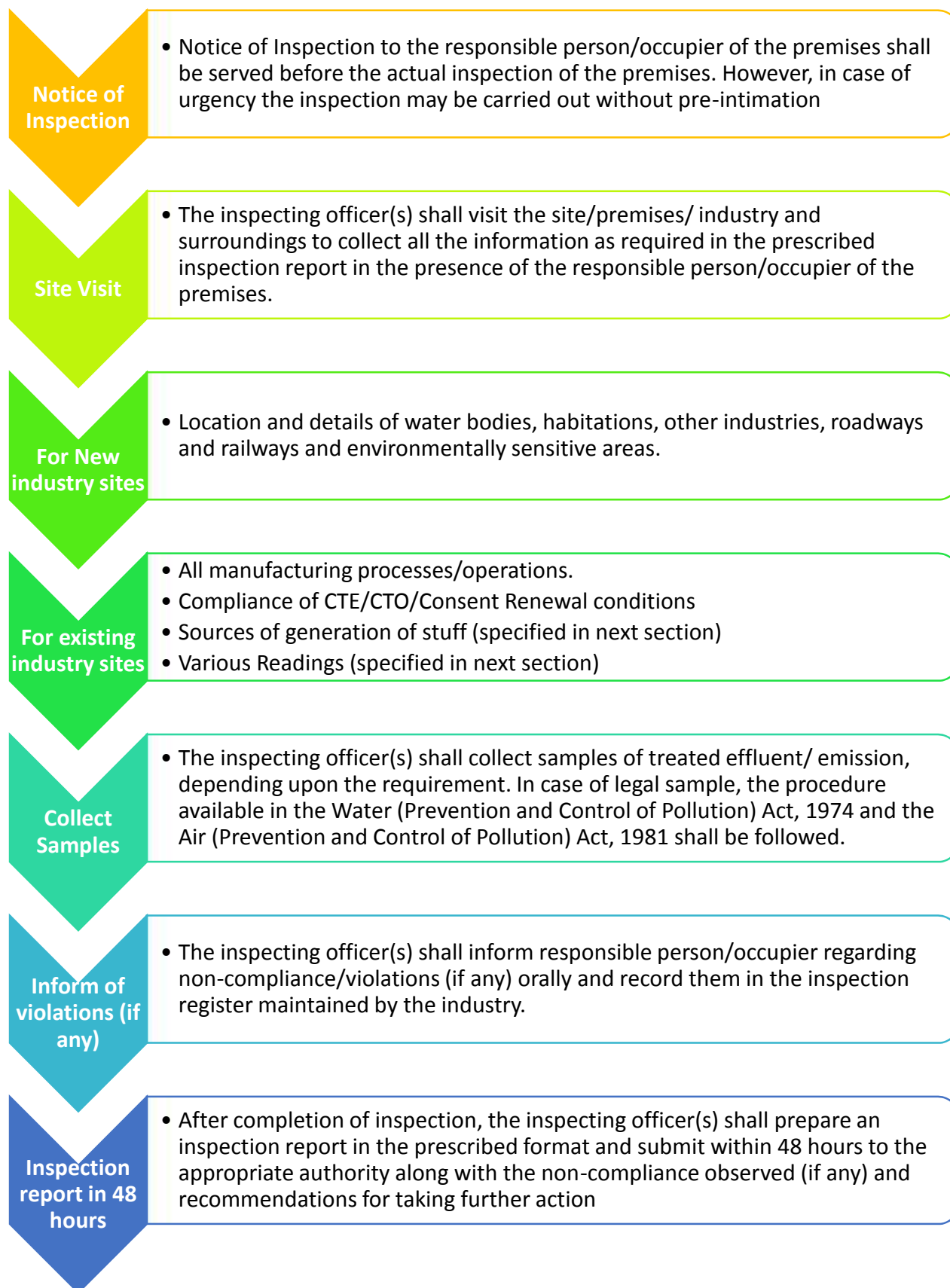
Table 2: Frequency of Inspection required for white, green, orange and red units

	White	Green	Orange	Red	Units generating Hazardous Waste
<i>Small</i>	Exempted	Exempted	Every 9 months	Every 6 months	Every 6 months
<i>Medium</i>	Exempted	Exempted	Every 6 months	Every 3 months	Every 3 months
<i>Large</i>	Exempted	Exempted	Every 6 months	Every 3 months	Every 3 months

*Departmental Inspection: All the industry falling under Orange and Red, will be inspected by Departmental inspector according to the frequency above. The inspection form is available in the Annexure 1 (A)

2 Inspection Procedure Steps

A. For Departmental Verification



- ✓ Based on computerized risk assessment, list of industries are populated by the online system, which are need to be inspected (as shown below):

The screenshot shows a web application interface with a navigation menu at the top: Home, Consent Management, Laboratory Management, Waste Management, CESS Management, Inspection Management, Reports, Knowledge Base, Logout. On the left, there is a sidebar with options: User Management, Consent Application Search, Change Password, Inspection Fwd Notice (7), Send us your feedback and suggestions, and a link for complaints or query. The main content area features a large image of a tree and a welcome message for an employee. Below this, there are tabs for 'Recent Applications' and 'All Applications'. A table displays the following data:

Application No	Updated Date	Application For	Application Name	Type	Certificate For
249330	29-06-2016 12:40	both	NARAYAN POHA UDYOG	CTO	reNew
249305	29-06-2016 12:40	both	NARAYAN FOOD PROCESS	CTO	reNew
227600	29-06-2016 12:38	both	M/S SHRI GANESHA GLOBAL GIRAJ PRIVATE LIMITED	CTO	reNew
223183	27-06-2016 01:3	both	M/S ULTRATECH CEMENT LTD RAWAN CEMENT WORKS	CTE	Modern
233373	23-06-2016 03:0	both	UDAY SPONGE AND POWER PRIVATE LIMITED	CTO	reNew
225845	09-06-2016 01:8	both	JINDAL STEEL AND POWER LIMITED	CTO	reNew
196452	09-06-2016 01:4	both	SHIVALDI POWER AND STEEL (P) LTD.	CTO	reNew
211401	07-06-2016 05:0	both	Fortune Resources Private Limited	CTE	new
210303	07-06-2016 12:0	both	Goldbricks Infrastructure Private Limited	CTE	new
217492	26-05-2016 03:5	both	MONNET ISPAT AND ENERGY LTD	CTO	reNew

- ✓ Complete application and attached documents can be reviewed by the competent authority (as shown below):

The screenshot shows a web application form for reviewing an application. The form includes the following fields and options:

- Last Comments:**
 - Date Time: 27-06-2016 04:47
 - Note By: SE AKB(CECB005)
 - Activity: Forward
 - Description:
- Attached Letter:** Letter Attached By Officials, View Letter
- Assign To:** RO RATPUR (dropdown menu)
- File Note:** (text input field)
- Attach letter (If Any):** Browse... No file selected. (.doc,.txt max of 2MB in size)
- Do you want to raise clarification ? :** Yes No
- Clarification Note :** (text input field) Copy To
- Reply clarification within :** (text input field) days.
- Attach letter for Clarification Report:** Browse... No file selected. (.doc,.txt max of 2MB in size) Copy To
- Do you want to raise Inspection ? :** Yes No (This section is circled in red in the image)

- ✓ Computerized allocation of inspectors (as shown below):

Application No :	32878
Inspection Mapped To PCB Officer :	<input checked="" type="checkbox"/> MK Shrivastav Rpr - RO <input checked="" type="checkbox"/> SK Khanna Rpr - RO
	Note: Please un-check to restrict forwarding message.
Add PCB Officer To Be Mapped (HO) :	<input type="text"/> Add HO
Add PCB Officer To Be Mapped (RO) :	RO JAGDALPUR - RO <input type="text"/> Add RO
Inspection Assigned To PCB Officer :	MK Shrivastav Rpr <input type="text"/>
Inspection Note :	<input type="text"/>
Reply inspection within Days :	5 <input type="text"/>
Upload Document :	<input type="button" value="Browse..."/> No file selected.
	<input type="button" value="Forward"/>

- ✓ After the inspection duly carried out, inspector uploads inspection report within 48 hours (as shown below):

File Noting/Action	
Last Comments	
Date Time:	27-06-2016 01:30
Note By:	SE ACM(CECB010)
Activity:	Forward
Description:	
Activity:	Inspection View Report
Description:	Please Send I.R. after receiving desired Information from Project Proponent.
Attached Letter:	Letter Attached By Officials View Letter
Assign To :	RO RAIPUR <input type="text"/>
File Note :	<input type="text"/>
Attach letter (IF Any):	<input type="text"/> <input type="button" value="Browse..."/> (.doc,.txt max of 2MB in size)
Do you want to Close Inspection ? :	<input type="radio"/> Yes <input checked="" type="radio"/> No
Inspection Note :	<input type="text"/> <input type="button" value="Copy To"/>
Upload Report :	<input type="text"/> <input type="button" value="Browse..."/> (.doc,.txt max of 2MB in size) <input type="button" value="Copy To"/>
<input type="button" value="Save"/> <input type="button" value="Reset"/>	

3 List of Documents

Following are the list of documents which the establishment/unit need to present at the time of Departmental Inspection.

For New Industry Sites	For Existing Industry Sites
<ol style="list-style-type: none">1. Location and details of water bodies.2. Location and details of habitations.3. Location and details of other industries.4. Location and details of roadways and railways.5. Location and details of environmentally sensitive areas.	<ol style="list-style-type: none">1. All manufacturing processes/operations.2. Sources, treatment and consumption locations of fresh water and related records.3. The sources of generation of wastewater and air pollutants emission, their treatment/control arrangements and disposal/ usages of treated effluent and discharge (if any).4. The sources of generation of hazardous and non-hazardous solid wastes, their collection, handling, storage, transport, treatment and disposal activities and related records.5. Readings of flow meters fixed for measurement of consumption of water in different heads and wastewater pipelines.6. Readings of energy meters connected with wastewater treatment and disposal arrangements and air pollution control arrangements.7. Readings of online continuous stack emission monitoring system and online effluent quality monitoring system.8. Compliance of CTE/CTO/Consent Renewal conditions.

4 Format of Inspection form

Links of formats of inspection for granting Consent to Establish, Consent to Operate and regular inspection are given in Annexure 1 (A)

Please note that one time initial inspection is compulsory for all the establishments, the later inspections to follow the schedule and method of inspection as given in the Frequency of Inspection table in section 1.2

The inspection process abides the CG Govt. order:

<http://www.enviscecb.org/Inspection%20Procedure.htm>

5 Timelines & other instructions for Inspector

1. The inspector must upload the Inspection Report within 48 hours of the physical inspection
2. Inspectors will be allocated randomly in the online module and same inspector will not inspect the same establishment twice consecutively.
3. Users can login, view and download the inspection report uploaded by the inspector only after 48 hours of inspection.

6 Download Inspection Report

Downloading inspection report

Users can login, view and download the inspection report uploaded by the inspector only after 48 hours of inspection using the following stepwise process:

1. Log in With your ID and Password:
2. For log in select Industrial Login radio button, then give your ID & Password and click “Login Button”
3. After logging in, select “Completed Application”

In-progress Application		Completed Application						
Application No.	Application Date	Application For	Application Name	Type	Certificate For	Status	Scrutiny Status By CSPCB	Scrutiny Completion Date By CSPCB
2464	03-11-2015	both	M/s Chhattisgarh Distilleries Limited	CTL	export	In Progress	In-Process	

4. Select “View Inspection Report” to download the certificate

- 1. [Apply For Consent](#)
- 2. [Industry Profile](#)
- 3. [Change Password](#)
- 4. [Online Payment Record](#)
- 5. [Fee Calculator](#)
- 6. [e-Wallet Management](#)



[View Certificate](#)
[View Inspector report](#)
Date: 21-6-2014

Send us your feedback and suggestions
[Click here for any kind complaints or query](#)

[General](#)
[Product](#)
[Fee](#)
[W Emiss./Disch.](#)
[Air Emission](#)
[Documents](#)
[Print](#)
[Add Water](#)

General Details	
License type:	L12
Consent For:	both
Application For:	new
	industry details
Industry Name:	M/s Chhattisgarh Distilleries Limited
Category:	RED
Industry type:	Distillery
Other Industry Type Details:	
Status:	operational
Commissioning Year:	1988
Registration/License No.:	105/SIA/TMO/1988
Capital Investment of Plant & Machinery:	13496.0 Lakhs
Capital Investment:	13496.0 Lakhs
Address:	Village Khapri PO Kumbhari
City:	Rang
Pin:	490042
S.T.D. Code/Phone No.:	0788
Phone No.:	7305116
Fax Code:	
Fax No.:	
E-Mail Address:	edl.pln1@gmail.com
Occupiers Details	
Name:	Ramabant Shukla
Designation:	Director
Address:	Shanti Nagar
Status Of Applicant:	Individual
Name, Address and Telephone of the Chairman / Managing Director / Managing Partner / Owner / Board of Director List (Full Time or Part Time) <small>Other Members or Officers names are to be furnished with their Period of Tenure in the Respective Office :</small>	
No of Employees:	870
City:	Bhilai
Pin:	490001
S.T.D. Code/Phone No.:	0788
Phone No.:	3295115
Fax Code:	
Fax No.:	
Mobile No:	932907171
Email Address:	edl.bhilai@gmail.com

7 Annexure 1

A. Format of inspection

- a. Consent to Establish: Please follow the following link-
<http://www.enviscecb.org/Inspection%20Formats/Establish.pdf>
- b. Consent to Establish (Expansion): Please follow the following link-
<http://www.enviscecb.org/Inspection%20Formats/Expansion.pdf>
- c. Consent to Operate: Please follow the following link-
<http://www.enviscecb.org/Inspection%20Formats/Operate.pdf>
- d. Consent to Renewal: Please follow the following link-
<http://www.enviscecb.org/Inspection%20Formats/Renewal.pdf>